**EASTVALE CHINESE AMERICAN ASSOCIATION**

**東 谷 華 美 協 會 會 章**

1. **名稱**

**中文 東谷華美協會**

**英文 EASTVALE CHINESE AMERICAN ASSOCIATION**

1. **宗旨**

**東谷華美協會是加州和聯邦登記立案的非盈利公司法人，本協會不受任何政治組織，或黨派，或宗教的影響和偏向，協會成立的宗旨和目標是為東谷華裔居民提供聯誼，聚會，交流和下列各項目但並不是協會全部活動的範圍：**

 **(1) 為東谷和鄰近的華裔居民之間互相聯繫並促進互動的平台**

 **(2) 提供諮訊服務和協助新移民在法律，福利，娛樂，居住上的需要**

 **(3) 在會員要求下，提供專業人士開設文化，文藝，休閒，運動等等教學課室**

 **(4) 建立華裔居民和主流社會融合的橋樑**

 **(5) 聚合華裔居民團體力量發揚中華固有文化和習俗的保留和延續**

 **(6) 支持理事會同意下華裔公民參與地方政治的活動和競選公職的意向**

1. **會員**

**凡居住在東谷的華裔居民及其配偶,以及居民的朋友，凡有意願參加者並認可本協會會章和願意盡義務者都可以參加成為會員。**

1. **組織和職權**

**本協會所有理事，理事長，正副會長，秘書，財務，以及會長任命的部門負責人全部是不支薪的熱心人士，但假如協會活動需要聘請專業人士，無論是否本協會會員，理事會必須在多數理事通過後並決定酬勞後，會長才可以聘請。**

**籌備委會- 是本協會在成立前，由多位熱心居民推廣協會成立，並設定臨時會章等事項，在第一會**

 **員大會召開後，此籌備委會即立刻解散。**

**會員大會- 是本協會最高權力機構 ， 大會每年召開兩次決定協會的重要議案，大會日期暫時定在**

 **中國新年和中秋節日，但在理事長要求下，可以召開會員大會，討論和決議突發事件。**

**理 事 會 - 是本協會執行和推進大會決議事項的團隊，理事會中的理事由會員大會從有意參選的會**

 **員中選舉出十一人到十九人組成，理事任期為兩年,沒有任期限制 ，理事成員必須有多**

 **元化原籍地和不同年齡層人員參與。理事會決議的任何案件必須有一半以上理事投同意**

 **權後方能夠立案理事在任期內如果有連續三次缺席理事會時，理事長可以向理事會提出**

 **並取得理事會同意後，免除該理事剩餘任期並指派新理事接替該理事職位。**

**理 事 長 - 理事長由理事在理事會中投票以超過多數同意票的人選產生為理事長，理事長對外代表**

 **本協會，責和其他協會，地方政府，政治團體，兩岸三地派駐洛杉磯的單位聯絡，研討**

 **合作項目，支援以上單位舉辦的活動，並代表本協會向外招募捐款等等事宜，但在任何**

 **有關政治活動的參與前，理事長必須在理事會中有多數理事同意的條件下才可以以本協**

 **會名義參與。理事長任期為兩年， 連選可以連任一次，理事長在任期內，不得干涉會長**

 **推進的會務和活動。理事長有失職和行為和協會章程有衝突時，在兩位理事聯署提出糾**

 **正後可以召開臨時理事會，在三分之二理事投票同意下，理事長必須立刻解除職位，並**

 **選出新理事長，卸任理事長是協會當然顧問，顧問人數沒有限制，為本協會提供建議和**

 **備諮詢用但沒有投票權**

**會 長 - 本協會設有會長一人，由理事會中從理事中選舉產生，會長在理事長認可下可以代表本**

 **協會對外聯繫，但任何對外活動進展必須向理事長報備，會長需 要籌劃及推動協會中的**

 **所有活動和任務，任期和理事同樣為兩年，可以連任一次，會長在任期內對協會活動或**

 **協會條款有更改必要時，需要先向理事長報告，由理事長召開理事會決議後方能夠更改 ，**

 **會長在需要時，可以在會員中任命兩到三位副會長協助會長推廣會務。任期和會長相同。**

 **會長在任期內如果有失職或犯有重大過失時，任何理以向理事長提出彈劾，在理事長確**

 **認會長有失職事實後，應該立刻召開理事會，會長在超過三分之二認可下必須立刻除職，**

 **並由理事會推選出新會長，新會長可以決定留下或任命新副會長和其他部門負責人**

**秘 書 - 本協會設有秘書一人，由會員大會選舉，秘書是保管協會文件，記錄大會決議，申請協**

 **會必要法律文件並保持在有效期限內，秘書任期沒有限制，但在秘書無法執行協會賦予**

 **任務或其他失職行為時，會長可以向理事長提出更換要求，由理事長召開理事會由理事**

 **投票決定去留並選舉新秘書。**

**財 務 - 本協會設有財務一人，由會員大會選舉，財務為保管協會資產，會費收取，和銀行帳號**

 **的會計人員，協會所有支出必須有會長批准的單據，財務方可以憑據付給，財務每年需**

 **要將協會年度收支總表公佈給所有會員參看，財務每年必須預備聯邦和州政府申報的稅**

 **務報表提供給會長簽字後送出到有關單位，財務任期沒有限制，但在財務無法執行本協**

 **會任務或其他失職行為時，會長或任何理事都可以向理事長提出更換要求，由理事長召**

 **開理事會由理事投票決定去留並選舉新財務。**

**協會會務 - 為執行理事會決議和推廣會務活動和節目的負責人，會長可以按照需要從會員中指派必**

 **須部門負責人，會務包括網站，節目，旅遊，公關，活動，聯絡等等，部門負責人向會**

 **長負責，任期和會長相同，部門負責人有不稱職情況時，任何理事可以向會長提出質疑，**

 **由會長提出合理解決方法。如果會長無法解決問題，理事可以要求理事長召開理事會，**

 **尋求解決方法。**

**5. 會員權力和義務**

 **會員有權利參加本協會主辦的所有活動，會員可以享受協會提供的所有服務項目，會員能夠有**

 **選舉和罷免協會理事的職權，會員必須按照協會規章繳納會會員對協會有積極性和創造性建議**

 **時，可以向任何理事，會長或理事長提出。**

**6. 會費**

 **為推廣協會活動需要會員的會費經費來支持，經費用途包括紙張，郵票，租借會議地方，繳納**

 **各種稅金，和銀行費用等等，全部用在會員活動，會員會費分列為：**

 **(1)個人會員 - 每年會費$10.00**

 **(2)家庭會員 - 每年會費$20.00以家庭計算不論多少成員**

 **(3)永久會員 - 一次交會費$200**

 **(4)榮譽會員 - 一次交會費$400 以上**

 **(5)募 款 - 協會接受外界人士捐款沒有數額限制，由財務開具收據給捐款人**

 **以上會費和捐款都可以在報稅單1040 上減免。**

**7. 協會章程**

 **本章程在第一次會員大會通過後，立刻實施，章程需要修改或增補情況時必須有十人以上會員**

 **聯署，送理事長交理事會研究是否可以修改和增補，新條款或修改條款在理事會有三分之二理**

 **事投票通過後，立刻實施。本章程為一式兩份，分別為中文和英文版，具有同等法律約束力，**

 **假如有模糊意識時以中文版為準。**

**8. 法律和限制**

 **本協會是聯邦和加州登記的非營利公司法人屬於聯誼和服務性質的團體，所有理事成員是義務**

 **服務，在需要聘請專業人士為會員服務時，會長必須將專業士報酬提交理事會討論研究合適的**

 **酬勞後方可以聘請。在此情況下，凡有興趣參加這些專業人士開班的活動，會員必須酌量交費，**

 **由會長決定數額，協會在需要為會員活動節目添購設備或儀器時，也需要按照上列手續進行。**

 **本協會所有活動，行為，節目，廣告，募款必須遵照美國聯邦和加州法律條款和規章行事。本**

 **協會是聯誼和服務東谷的團體不受任何政黨，政治人物，政治單位或團體所左右或有所偏向。**

**EASTVALE CHINESE AMERICAN ASSOCIATION**

**POLICY AND REGULATION**

1. **NAME OF ASSOCIATION**

EASTVALE CHINESE AMERICAN ASSOCIATION

1. **PURPOSE**

Eastvale Chinese American Association (ECAA) is a registered nonprofit 501C organization. ECAA has no political influence nor affiliation with any political parties. ECAA is organized to provide a social link and platform for residents in the city of Eastvale.

The followings are the purposes of ECAA:

* A platform for residents of Eastvale and neighboring cities for social activities.
* Provide consultation for new immigrants with matters pertaining but not limited to laws, benefits, entertainment and accommodation needs.
* Provide cultures, arts, sports, handcrafts, and recreation classes. Assist new immigrants to assimilate to their new environment.
* Bridge of new immigrant and main stream melting pot.
* Reinforce all members to explore and reserve Chinese customs and cultures in new territory.
* Provide support for candidates wishing to run for public office.

1. **MEMBERSHIP**

Any residents in the City of Eastvale of California.

1. **ORGANIZATION AND AUTHORITY**

All directors, officers and activities department in charge are non compensated volunteers. In the event for

needing contract outside paid vendors for educational classes and activities, approval by the board is necessary.

 **Temporary Committee**

This committee is formed by several enthusiastic citizens to initiate the necessary steps to form and legalize

the association. Upon the formation of Eastvale Chinese AmericanAssociation, the Temporary Committee

will be dissolved.

**Members Assembly**

Assembly meetings will be held twice a year- around the holidays of Chinese New Year and Moon Festival. Exact date will be announced two weeks in advance. Reports of activities, budget and planning will be discussed at the meetings. Amendments or modifications of Association policies and rules must be approved by majority vote with over half of registered attendencer and vote in order for the amendments to take place. The Chairman of the Board may call emergency meetings**.**

**Board of Directors**

The Board of Directors has the duty to perform and carry out agendas of ECAA. The Board directors shall comprise of 10 members or more and are voted for. The term of directors is two years and can be reelected without limitation. Any resolution in Board Meeting must be approved by majority directors. Should any directors not attend board meetings three times consecutive, he/she can be replaced with approval by majority vote.

**Chairman of Board**

Chairman of Board is elected by majority vote. The Chairman represents ECAA to other organization, government office, political parties, and foreign agencies. Chairman may solicit donation on behalf of ECAA. Political activities participation must have majority vote. Term of chairman is two years and can be re-election for one more term.

Chairman may not interfere with association activities conducted by President. With two directors’ endorsement, a special board meeting can be called for impeachment of misconduct of Chairman. With two thirds vote, the Chairman must be surrendered his/her duty immediately. A new Chairman will be elected at this meeting to complete the remaining term. Retired Chairman will automatically become advisor of ECAA with no voting power.

**President**

The President is elected from the board with the consent of Chairman. President can conduct activities associates with outside organization and report the progress to Chairman. President must plan and put into force of all activities and programs for ECAA. Term of president is two years and can be re-elected one more term. If president intends to cancel any planned activities or modify association policies then it must be reported to Chairman prior to any action. Chairman will call a board meeting for final result. President has privilege to appoint two vice presidents within or outside of the board to assist scheduled activities. In the event of dereliction of duty or unprofessional conduct by the president, he/she may be impeached. With two thirds approval by board, the president must be relieved immediatelyand a new president will be elected. The new president has privilege to keep or renew staffs appointed by the previous President.

**Secretary - Delegation**

The secretary iselected by the boardwith responsibilities of keeping and maintaining all legal documents of this corporation in current and keeping of all minutes and records of meetings and correspondence pertinent thereto. Secretary has no term restricted. In the event of dereliction of duty or unprofessional conduct by the secretary, he/she may be impeached and removed with two thirds approval by board.

**Treasurer - Duties**

The treasurer iselected from the boardwith responsibilities of keeping the following duties:

a**.** Financial Supervision: The preparation of proposed budgets for consideration of the board, and ensuring

 that ECAA operates within budgets approved by the Board.

b. Receipt of Funds: The receipt and deposit of funds in a bank designated by the Board as the official

 repository. This delegated responsibility includes endorsement of checks for deposit, maintenance of

 records of receipts and accounts receivable, and billing.

c. Disbursement of Funds: The disbursement of funds within the budgeted amounts approved by the Board

 of Directors and within the signature approval levels policy.

d. Financial Records: The keeping of records of all revenue and expenses and the preparation of monthly

 and periodic statements in regard thereto including the records of membership dues, payments, and

 invoices.

**In Charges**

President can appoint several departments to plan and carry out ECAA activities including but not limited to programs, entertainment, public relation, website, mailing, educational classes. All in charge report to president. In the event of poor performance by any board of directors or officers a resolution by president is mandated. Should no resolution be satisfied by the president, the board of directors can request the chairman to call on a board meeting.

**5**. **MEMBER'S RIGHT AND OBLIGATION**

Every member has equal right to participate in all activities and enjoy all services provided by this ECAA. Members have rights to vote and recall board of directors. Member must pay association due as published in this policy and regulation. Member has privilege to make any good suggestion and positive guidance to director, president and chairman at any time.

**6. MEMBERSHIP FEES**

The annual member dues:

Individual Annual- $10

Family Annual- $20

Lifetime Member - $200

Honorable Member - $500

 Donation - This association accept donation from outside sources and members without limit. A receipt from

 treasurer will be given to donors.

**7. ASSOCIATION POLICIES & REGULATIONS**

The Policies and Regulation will put into force upon approval by majority vote at the first member assembly

 meeting. Any amendment or renovation in future must be submitted by ten members' endorsement to the

 Chairman. Any reversion must be approved by two thirds of directors. There are two versions of this article,

 one is in Chinese and the other is in English. The Chinese version has over rule power for expressing details.

**8. LAW AND RESTRICTION**

 Eastvale Chinese American association is a social link and consulting services to immigrants in this city and

 will not influence by any political parties, politician, local and foreign governments. All activities, programs,

 advertisements, donations, internet communications, and any behalves of this association must compliance

 with federal and California laws.